Misdemeanant Probation Association

Webex Meeting

January 22nd, 2024

Present via Zoom: Lindsey Buntin, President; Omar Gamez, Vice President; Mindy Breiner, Treasurer/CJTC; Terrance Lane, Education and Training; Donna Struthers, Membership; Daniela De Paz, Nominations; Tara Faust, Legislative; Kristine Nisco, Technology; Dae’Janae Anderson, Public Relations; Meagan Terlep-Boxley, DMCJA; Jennifer Wagner, AOC; Melissa Patrick DMCMA

Lindsey Buntin called the meeting to order at 10:20am.

Declaration of a Quorum.

Motion to approve meeting minutes from October 16, 2023, board meeting by Omar Gamez, 2nd by Kristine Nisco, with no discussion minutes approved.

**Board Reports**

**President Report:**  Lindsey Buntin had nothing to report expect what would be in the further meeting for old and new business.

**Vice President Report:** Omar Gamez spoke about the opportunity he had at the CLJ Summit. He was encouraged by the input and excited about what changes it could bring about.

**Past President:** Jen Crossen not present

**Treasurer Report:** Mindy Breiner discussed the treasurer’s report. She went over the highlights of the report and board discussed.

Motion to approve the Treasurer report by Lindsey Buntin, 2nd by Donna Struthers.

See report:

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| **MISDEMEANANT PROBATION ASSOCIATION** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **TREASURER'S REPORT** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **October 14, 2023 - January 22, 2024** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **ACCOUNT BALANCES AS OF October 13, 2023** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Checking Account | **$21,571.92** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Legislative Savings | **$13,619.81** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Certificates of Deposit | **$10,234.14** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Total Account Balances:** | **$45,425.87** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **INCOME:** | Interest - Legislative Savings | $1.04 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Total Income to Savings:** | **$1.04** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Interest - CD | $1.03 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Total Income to CD** | **$1.03** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Membership Dues | $1,455.00 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Total Income to Checking:** | **$1,455.00** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **EXPENSES:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Square Fee | $32.90 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Microsoft (Oct-Jan) | $317.08 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Better Together Summit | $444.61 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Total Expenses** | **$794.59** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **ACCOUNT BALANCES AS OF Jan 21, 2024** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Checking Account** | **$22,232.33** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Legislative Savings** | **$13,620.85** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Certificates of Deposit** | **$10,235.17** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Total Account Balances:** | **$46,088.35** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Mindy Breiner, Treasurer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| January 21, 2024 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**Secretary Report:** Camille Jackson not present.

**Committee Reports**

**Education and Training Report:** Terrance Lane discussed the updates regarding the upcoming MPA conference. They have been looking at the cost of food services and tried to determine what is necessary. The hotel refuses outside food/beverages and that is something to consider. The cost of the conference will increase, but still concerns the cost will not cover the increase in the venue/food. The speakers are getting wrapped up and they are pleased that the only cost for speakers this year will be room costs. They continue to balance the cost of conference for the content of conference to ensure satisfaction for those attending.

**Membership Report:** Donna Struthers present and advised to date 57 members have paid. She continues to work on the MPA directory.

**Nominations Report:** Daniela DePaz said she has put together her committee. They have established the awards, Probation Officer of the Year, Supervisor of the Year, Support Staff of the Year and Rookie of the Year. Clarification on how retirement awards are determined and what they should receive. Discussion about an award dinner and if agencies would allow it per their policy. She is still determining how that will look.

**Legislative Report:**  Tara Faust provided a list of bills she is tracking. 1613, 2196, 1994, 1929, 2001, 2002, 2247, and 1951. She is always paying attention to the bills in regard to the Deferred Prosecution.

**Technology Report:** Kristin Nisco said that the Pierce County felt it was not ready to go live so they pulled out of that date. She advised that she will leave the information part of this to Jennifer at AOC.

**Public Relations Report:** Dae’Janae Anderson is getting job listings and working on keeping that up to date. She is hopeful we can get fun actives that offices/departments are doing to post on the website. She also would like to add success stories on the website.

**Liaison and Ad Hoc Reports**

**District and Municipal Court Judges Association:** Meagan Terlep-Boxley said she didn’t have a lot to report. She discussed that the Association was enjoying the use of our website. She discussed the MPA spring conference and attendance as well as training opportunities.

**District and Municipal Court Managers Association (our liaison):** Regina Alexander was not present.

**District and Municipal Court Managers Association (their liaison):**  Melissa Patrick addressed the board, she explains that their conference is in May and overlaps the final day with the first day of the AllRise conference making it a challenge. There is a push to have Probation Staff attend APPA and MPA conferences. DMCMA has reminded and encouraged to pay MPA dues for staff. The Better Together Summit Part 2 is in March and the date is still to be determined. A major push right now across the State is the importance of succession planning as a lot of retirements are on the rise or in the near future.

**Administrative Office of the Courts:**  Jennifer Wagner was present and gave an update on the CLJ-CMS project. One court has gone live and now trouble shooting all of their minor glitches. AOC will be sending out updates on in-person and virtual sessions for specific sections of the state so courts can be best prepared when closer to implementation. More to come later after they have meetings with vendor.

**Washington Traffic Safety Commission:**  Stacie Scarpaci was not present but did provide an email with her information. She advised that Federal Way Tox Lab is staffed, however alcohol only test results are still a 9 – 12 month and poly substance results are at 18-month turnaround. 17 % increase in 2023 vs. 2022. Currently in the legislative sessions is the Deferred Prosecution, .05 BAC, Sobriety Checkpoints, Roadside Oral Testing Devices. Additionally, WTSC has funded an AOC Position for DUI Court Analysis.

**Criminal Justice Training Center:** Mindy Breiner said that the academy dates will be in September again, possibly between September 9th to the 20th. She will be recommending early registration and helping with that process as people were turned away last year.

**Unfinished Business**

**Microsoft Teams** – Teams is up and running and it has been determined to use that programing for all further emails and meetings.

Lindsey Buntin discussed the Better Togeter CLJ Summitt and the expectations of all Associations. The hope is to get all Associations at different yearly conferences. Additionally, DMCMA and DMCJA would like an MPA representative to do a presentation at their conference to explain MPA and encourage everyone to have their Probation staff participate.

**New Business**

**CEC Funding:** Reminder that there is CEC funding available for probation and that if we don’t use the funding it may eventually be allocated elsewhere. This funding could be helpful for statewide training outside of the annual conference.

**DMCJA Liaison:** The liaison position is open and it was discussed how the process of replacement works. Meagan Terlep-Boxley will mention the position at the next meeting for DMCJA.

**Vote for Scholarship:** A scholarship request was presented to the board for a member to attend DV MRT training. All members voted for approval on this request.

**ARLJ11:** Recently a new commit was formed to review ARLJ11. The committee consists of 14 members across the State and all different positions. At this time the first meeting was being held January 24, 2-24.

The next meeting will be in person at the MPA conference in Vancouver Washington, on April 28th, 2024. Location and time is to be determined.

Motion to adjourn made by Omar Gamez, seconded by Mindy Breiner. With no discussion motion passes and meeting adjourned.